

Scrutiny Work Programme

The Scrutiny Work Programme details the planned activity to be undertaken over the coming months. The items on the work programme are determined by the Committee in line with the Council's Scheme of Delegation (Part 3 of the Constitution) and the Scrutiny Procedures Rules. This includes provision for the rights of County Councillors to ask for any matter to be considered by a Committee or to call-in certain decisions

Co-ordination of the activities of Scrutiny Committees is undertaken by the Chairmen and Vice-Chairmen of Scrutiny Committees to avoid duplication of effort and to ensure that the resources of the Council are best directed to support the work of Scrutiny Committees.

Before an issue is added to the work programme Members should consider:

- Whether the issue is in the public interest
- Is there a change to National Policy?
- Does it affect people across Devon?
- Are there performance concerns?
- Is it a safety issue?
- Can scrutiny add value by looking at it?
- Is it ACTIVE ? –

The Work Programme will be submitted to and agreed by Scrutiny Committees at each meeting and will be published on the Council's website as soon as possible thereafter.

An up to date version of this Plan will also be available for inspection from the Democratic Services and Scrutiny Secretariat at County Hall, Topsham Road, Exeter (Telephone: 01392 382296) between the hours of 9.30am and 4.30am on Mondays to Thursdays and 9.30am and 3.30pm on Fridays, free of charge.

The Timescales/dates are indicative of when a Scrutiny Committee will review the item it is however possible that they may need to be rescheduled and new items added as new circumstances come to light. Please ensure therefore that you refer to the most up to date Plan.

Topics highlighted in **yellow** are provisional and have yet to be confirmed by the relevant Scrutiny Committee.

Children's Scrutiny Committee

Date	Masterclass (Members only)	Committee (Public Meeting)
16 November 2017	<p>Purpose: An information sharing and member development session where issues can be presented informally to members to raise awareness and increase knowledge– open to all members of the Council. No formal minutes or notes taken.</p> <p>Frequency: The morning before each Committee meeting</p> <ul style="list-style-type: none"> - ICS - SEND 	<p>Purpose: A formal public meeting where active items are discussed and actions taken. Covered by the constitution.</p> <p>Frequency: Approx. 5 times a year</p> <ul style="list-style-type: none"> - In -Year Budget Briefing - Improvement Board North - Improvement Board Early Help - Performance – Education Quarterly - Devon Inclusion Project and Annual School Exclusions Report - Commissioning and Re-Design Children's Health Services - SEND - Social Work Office Site Visits - Performance – Children's Social Care
23 January 2018	<ul style="list-style-type: none"> - Quality Assurance Framework / Scrutiny Relationship with Devon Safeguarding Children's Board 	<ul style="list-style-type: none"> - Children & Young People's Emotional Health & Wellbeing Task Group - Children in Care Strategy - Children and Young People's Plan - Strategic Review of Special Educational Needs Provision - Performance – Education including Annual Children in Care Report

Date	Masterclass (Members only)	Committee (Public Meeting)
		<ul style="list-style-type: none"> - Performance – Children’s Social Care - School Transport - Children’s Centres - Joint Targeted Area Inspection - Workforce Data - Child protection in the UK 2017 (NSPCC) - Domestic & Sexual Violence & Abuse - Children’s Services Budget 2017/18
19 March 2018	- TBC	<ul style="list-style-type: none"> - Top 10 Update - Performance – Education - Performance – Children’s Social Care - Early Years Funding - School Organisation including Small Schools - PRU Provision - Youth Offending, Substance Misuse and Safer Devon Partnership Board
4 June 2018	- TBC	<ul style="list-style-type: none"> - Performance – Education - Performance – Children’s Social Care
17 September 2018	- TBC	<ul style="list-style-type: none"> - Performance – Education - Performance – Children’s Social Care

Health & Adult Care Scrutiny Committee

Date	STP Standing Overview Group (Committee Members only) Purpose: An information sharing and member development session where issues can be presented informally to members of the committee to raise awareness and increase knowledge. Action points reported to committee.	Masterclass (Members only) Purpose: An information sharing session where issues can be presented informally to members to raise awareness and increase knowledge– open to all members of the Council. No formal minutes or notes taken. Frequency: The morning before each Committee meeting	Committee (Public Meeting) Purpose: A formal public meeting where active items are discussed and actions taken. Covered by the constitution. Frequency: Approx. 5 times a year
21 November 2017		<ul style="list-style-type: none"> - Care Quality Commission - Mental Health 	<ul style="list-style-type: none"> - Budget 2017/18 In Year Briefing - SWAST reporting on performance - Health Watch Annual Report? - Performance - Learning Disabilities
12 th Dec	SOG meeting - Urgent Care		
25 January 2018		**No Masterclass – all day meeting**	<ul style="list-style-type: none"> - Budget scrutiny – all morning incl. Health - Devon Safeguarding Adults Board - Mental health - Adult Social Care Annual Report and outcomes framework - Spotlight Review Report – NHS in Devon
28 th Feb	SOG meeting - Learning Disability		
22 March		- Transition	- Peer review findings?

Date	STP Standing Overview Group (Committee Members only)	Masterclass (Members only)	Committee (Public Meeting)
2018		-	<ul style="list-style-type: none"> - BCF TG? - Disabilities transformation plan
	SOG meeting	-	-
June 2018	-	- TBC	-

Corporate Infrastructure & Regulatory Services Scrutiny Committee

Date	Masterclass (Members only)	Committee (Public Meeting)
28 November 2017	<p>Purpose: An information sharing session where issues can be presented informally to members to raise awareness and increase knowledge– open to all members of the Council. No formal minutes or notes taken.</p> <p>Frequency: The morning before each Committee meeting</p> <ul style="list-style-type: none"> - Budget Scrutiny / Finance training - Emergency Planning 	<p>Purpose: A formal public meeting where active items are discussed and actions taken. Covered by the constitution.</p> <p>Frequency: Approx. 5 times a year</p> <ul style="list-style-type: none"> - Budget 2017/18 In Year Briefing - HoSW proposed Joint Committee Productivity Plan - Flood Risk Management (to include comment and representation from other Flood Risk Management Authorities) - Treasury Management Mid Year Report - Local Policing Spotlight Review report - Community Strategy - Broadband & Mobile Phone Connectivity Task Group update - Clear Channel update – Member Investigation
31 January 2018	<p><i>No Masterclass</i></p>	<ul style="list-style-type: none"> - Budget Scrutiny - Co-ordination of Highway activity (to include quality of Highway reinstatements) - Treasury Management Strategy - Income Generation Task Group – update on recommendations - Broadband & Mobile Phone Connectivity Task Group update - Impact of Brexit on Devon Economy

Date	Masterclass (Members only)	Committee (Public Meeting)
27 March 2018	<ul style="list-style-type: none"> - Highways performance monitoring - Understanding and use of highway accident data - Current speed limit policy 	<ul style="list-style-type: none"> - Monitoring of PFI Contracts - Audit Annual Report - Risk Management Annual Report - Impact of gambling on individuals, families and communities - Agriculture Task Group – update on recommendations - Broadband & Mobile Phone Connectivity Task Group final report (tbc) - LEP update (to inc. impact of Government review of LEPs) (tbc)
June 2018	<ul style="list-style-type: none"> - Trading Standards - Prevent agenda and Channel programme 	<ul style="list-style-type: none"> - Skanska – first year of operation - County Council Speed Limit Policy
September 2018	<ul style="list-style-type: none"> - TBC 	<ul style="list-style-type: none"> - Commissioning of property consultancy service
Future items	N/A	<ul style="list-style-type: none"> - Deprivation of Liberty Safeguards – new legislation

Scrutiny Task Group and Spotlight Reviews

Task Group: An in-depth review undertaken by a small group of Members over a number of meetings, will determine its own terms of reference and report back to public committee with recommendations.

Spotlight Review: A short, sharp, focussed investigation, usually undertaken on one day, will report back to public committee with recommendations.

Frequency: Determined by Committee, good practice is for a limited number to look at in depth, focussed issues e.g. 2 per committee.

Start date	Scrutiny Committee	Title/description	Chair	Scrutiny Officer	Anticipated end date
June 2017	Children's Scrutiny	Re-Commissioning of Children's Centres	Cllr Rob Hannaford	Dan Looker	TBC
July 2017	Children's Scrutiny	Children & Young People's Emotional Health & Wellbeing	Cllr Christine Channon	Dan Looker	November 2017 / January 2018
August 2017	Corporate Infrastructure & Regulatory Services	Broadband & Mobile Phone Connectivity Task Group	Cllr Alistair Dewhirst	Vicky Church	Spring 2018
August 2017	Health & Adult Care	Spotlight Review NHS in Devon: Cabinet notice of motion	Cllr Brian Greenslade	Camilla de Bernhardt Lane	January 2017
Summer 2017	Health & Adult Care	Better Care Fund and additional monies	Cllr Hilary Ackland	Camilla de Bernhardt Lane	TBC
October 2017	Corporate Infrastructure & Regulatory Services	Impact of Changes to Local Policing Spotlight Review	Cllr Alistair Dewhirst	Vicky Church	November 2017
TBC	Corporate Infrastructure & Regulatory Services	(TBC) Air Quality, Congestion and Permit Parking	TBC	TBC	TBC
Spring 2018	Corporate Infrastructure & Regulatory Services	SCARF Process Spotlight Review	TBC	TBC	TBC

